

MEMORANDUM

From: Requestor's Name, UNIT/Organization  
To: Commanding Officer, Marine Corps Air Station Iwakuni  
Via: (1) Requestor's, Commanding Officer, UNIT/Organization  
(2) Provost Marshal

Subj: REQUEST WAIVER FOR SOFA LICENSE

Ref: (a) USFJ INST 31-205  
(b) MCASO 5560.8B

Encl: (1) Copy of Expired Stateside License  
(2) Copy of Driving History Stateside  
(3) Copy of Stateside Requirements

1. Indicate all information for request and additional supporting information to help in the waiver process.

Note: This is where you request waiver, for example show how your state does not permit extension while overseas, renewal by mail, etc...

2. Indicate your driving record has been acceptable if no citations, accidents etc...

(Signature)  
X.X. LNAME